

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
November 10, 2015**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis ___ Mr. Beinfest _____ Mrs. DeDomenicis _____
 Mr. Gordon _____ Mr. Heun _____ Mr. Matik _____
 Mr. Paolone _____ Mr. Tighe _____

 Also Present: Mr. Youngblood ___ Mrs. Napoli ___ Mr. Polistina ___

2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
 - A. Neighborhood Services
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Gordon
 - A. Engineering
 1. A Resolution approving a Change Order for the Georgetown Sewer Pump Station repair
7. Councilman Heun
8. Councilman Matik
 - A. Public Safety
9. Councilman Paolone
 - A. Revenue & Finance
 1. A Resolution authorizing budget appropriation transfers
10. Council President Tighe
 - A. Administration
 1. Resolutions authorizing a Bingo & Raffle License to Our Lady of Sorrows
 - B. Planning & Development
 1. Electric receptacle on light poles
 2. Ordinance amending Chapter 212, Rental Property
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
November 10, 2015**

CALL TO ORDER

FLAG SALUTE Councilman Darren Matik

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

11 OF 2015 AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY, SECTION 212-4, ANNUAL REGISTRATION AND LICENSE REQUIRED, TERMS, AND SECTION 212-6, FEES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

FIRST READING: November 10, 2015
PUBLICATION: November 16, 2015
PASSAGE: November 24, 2015

RESOLUTIONS

159-2015 A Resolution authorizing 2015 Budget appropriation transfers

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

160-2015 A Resolution authorizing the issuance of a Bingo License, #2016-01, to Our Lady of Sorrows Church
161-2015 A Resolution authorizing the issuance of a Raffle License, #2016-01, to Our Lady of Sorrows Church
162-2015 A Resolution approving Change Order No. 1 (Final) with KRS Services, Inc with regard to the Georgetown Pump Station Mechanical Upgrades, Contract No. 6 in the City of Linwood

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 11, 2015

AN ORDINANCE AMENDING CHAPTER 212 RENTAL PROPERTY, SECTION 212-4, ANNUAL REGISTRATION AND LICENSE REQUIRED, TERMS, AND SECTION 212-6, FEES, OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 212 Rental Property, Section 212-4, Annual registration and license required, terms are hereby amended to read as follows:

§ 212-4. Annual registration required, terms.

Each rental unit shall be registered annually. The registration term shall commence on January 1 of each year and such registration shall be valid until January 15 of the following year at which time it shall expire and a new registration shall occur. Any lease which has been executed prior to the adoption of this chapter shall not be affected but the rental unit must nevertheless be registered, and inspected in accordance with this chapter. No rental unit shall hereafter be rented unless the rental unit is registered in accordance with this chapter.

SECTION 2: Chapter 212 Rental Property, Section 212-6, Fees are hereby amended to read as follows:

§ 212-6. Fees.

At the time of registration the owners or his agent shall pay an inspection fee in the amount of \$75 for each rental unit.

SECTION 3: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 4: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 5: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

FIRST READING: *November 10, 2015*
PUBLICATION: *November 16, 2015*
PASSAGE: *November 24, 2015*

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, November 10, 2015 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on November 24, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

RESOLUTION No. 159, 2015

A RESOLUTION AUTHORIZING 2015 BUDGET APPROPRIATION TRANSFERS

WHEREAS, Budget transfers are permitted between budget appropriations as per N.J.S.A. 40A: 4-58 during the last two months of the year,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Linwood, Atlantic County and State of New Jersey that the list of 2015 Budget transfers be and the same are hereby approved.

BE IT FURTHER RESOLVED that the Treasurer's Office shall be authorized to make further budget transfers if needed before December 31, 2015.

<u>Appropriation</u>	<u>From</u>	<u>To</u>
Tax Collector S/W	352.00	
Fire S/W	35,000.00	
Gasoline	3,000.00	
Natural Gas		3,000.00
Public Works S/W		10,000.00
Fire O/E		25,000.00
Finance S/W		352.00
Totals:	38,352.00	38,352.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of November, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 160, 2015

A RESOLUTION AUTHORIZING THE ISSUANCE OF A BINGO LICENSE, #2016-01, TO
OUR LADY OF SORROWS CHURCH

WHEREAS, Our Lady of Sorrows Church has applied for a Bingo License, to conduct games January through December 2016; and

WHEREAS, Our Lady of Sorrows Church has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-1-14250;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Bingo License be issued to Our Lady of Sorrows Church and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of November, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 161, 2015

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2016-01,
TO OUR LADY OF SORROWS

WHEREAS, Our Lady of Sorrows has applied for a Raffle License, to conduct games from January 3, 2016 to December 16, 2016; and

WHEREAS, Our Lady of Sorrows has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-1-14250;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to Our Lady of Sorrows and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of November, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 162, 2015

A RESOLUTION APPROVING CHANGE ORDER NO. 1 (FINAL) WITH KRS SERVICES, INC WITH REGARD TO THE GEORGETOWN PUMP STATION MECHANICAL UPGRADES, CONTRACT NO. 6 IN THE CITY OF LINWOOD

WHEREAS, Change Order No. 1 (Final) with KRS Services with regard to the Georgetown Pump Station Mechanical Upgrades in the City of Linwood has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$1,226.00 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 1 (Final) with KRS Services, Inc. regarding the Georgetown Pump Station Mechanical Upgrades be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1 (Final) with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 10th day of November, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 10th day of November, 2015.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 11-05-15
Re: Availability of Funds-Georgetown Sewer Pump Station Repair Change Order #1

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$1,226.00 are available under Capital Ordinance #10-2011D Sewer Improvements for Change Order #1 to Georgetown Sewer Pump Station Repair and Rehabilitation. Funds will be encumbered to KRS Services Inc. 1807 Route 206 Southhampton, NJ 08088.



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

Vincent J. Polistina, PE, PP, CME
Craig R. Hurlless, PE, PP, CME

November 4, 2015

Mr. Timothy Tighe, Council President and Council Members
The City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

**Re: Change Order Request
Georgetown Pump Station Mechanical Upgrades
Contract No. 6
Linwood, Atlantic County
PA No. 7500.19**

Dear Council President Tighe and Members:

As you will recall, KRS Services, Inc. was awarded a bid for mechanical upgrades to the Georgetown pump station in the amount of \$9,474.00. The work included replacement of the pump rails, bases, check valves and gate valves within the pump station.

During construction, KRS had to use a truck to bypass the station in order to modify the base valves to match the existing Barnes pumps. The need for the bypass truck was unanticipated and only determined after KRS had begun the work. The additional cost for the bypass truck was \$1,226.00.

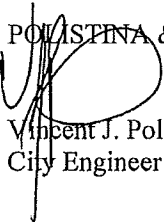
We are recommending that the City authorize a change order for the additional amount for the bypass truck in the amount of \$1,226.00. This will increase the total amount due to KRS Services to \$10,700.00.

All work is now completed so pending approval of the change order, we would recommend that the City issue final payment to KRS Services in the amount of \$10,700.00.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES


Vincent J. Polistina, PE, PP, CME
City Engineer

Cc: Leigh Ann Napoli, City Clerk
Anthony Strazzeri, CFO

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E-mail: polistinaassoc@comcast.net